



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

Town of Simsbury Short-Term Rental Permit Application

Application # STR

FEE: \$200.00

Application should be completed in full, including original signatures, before submitting to the Planning & Community Development at the Simsbury Town Offices, Planning Department, 933 Hopmeadow Street, Simsbury, Connecticut 06070.

Applicant Name: _____

Property Address: _____

Contact Information:

Email Address: _____

Phone Number: _____

Place of Primary Residence? ☐ Yes ☐ No

Names of All Primary Residents at this Address:

Number of Sleeping Areas at Residence: _____

Number of Sleeping Areas at Residence to be Available while Rented: _____

Will you be using an Accessory Dwelling Unit as a Rentable Area? ☐ Yes ☐ No

Number of Defined Parking Spaces Available to Renters: _____

Please fill out if permit holder will not be present on property while renting:

Name of Owner's Agent: _____

Owner's Agent Contact Information:

Address: _____

Email Address: _____

Phone Number: _____

List of Services Rental will be Advertised on:

Neighbor Notification:

Names and Addresses of Abutting Properties and Properties 100 Feet from Property Line:

Notice of Permit Mailed to Addresses Listed Above: ☐ Yes ☐ No

Affidavit and Agreement

I hereby certify that I am the owner of the property which is the subject of this application OR the authorized agent of the property owner. I agree to schedule an inspection and will notify within 24 hours prior to the inspection for a cancellation; I agree to allow access to the unit as well as uncover and expose any items which are covered or concealed per the inspectors request; I understand that when a permit is issued, it is a permit to proceed and grant no right to violate any code, ordinance or statute, regardless of what may be shown or omitted on the submitted plans and specifications regardless of any agreement with any official. **I have read and agree to all the above, as well as I have read and agree to all parts of the Town of Simsbury Short-Term Rental Ordinance as adopted by the Board of Selectmen on November 8, 2021.**

Signature: _____ **Date:** _____

~~~~~*Internal Use Only*~~~~~

☐ New Permit      ☐ Permit Renewal

**Safety Check:**

**Internal:**   ☐ Pass      ☐ Fail

**External:**   ☐ Pass      ☐ Fail      **Maximum Occupancy Allowed:** \_\_\_\_ **Persons**

**Copies of Neighbor Notification Mailings Provided to Planning:** ☐ Yes      ☐ No

**New Application Fee Paid:** ☐ Yes      ☐ No      ☐ Renewal Fee Paid

**Permit Issued Date:** \_\_\_\_\_ **Permit Expiration Date:** \_\_\_\_\_

**Permit is:**      ☐ Approved      ☐ Denied

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Name:**

**Title:**