

**BOARD OF SELECTMEN
SUB-COMMITTEE TO REVIEW RESPONSES TO LEGAL SERVICES
REQUEST FOR PROPOSALS**

CALL TO ORDER

A special meeting of the Board of Selectmen Sub-Committee to review responses to a Request for Proposals for Legal Services was called to order at 12:30 p.m. on February 8, 2008 in the Office of the First Selectman. First Selectman, Mary Glassman, Deputy First Selectman, John Hampton and Director of Administrative Services, Brandon Robertson, were present.

**REVIEW, DISCUSS AND POSSIBLY APPROVE MINUTES OF JANUARY 25,
2008 SPECIAL MEETING**

No action taken

**ADJOURNMENT TO EXECUTIVE SESSION PURSUANT TO C.G.S. 1-210 (24)
FOR THE PURPOSE OF INTERVIEWING CANDIDATES TO PROVIDE
LEGAL SERVICES TO THE TOWN SELECTED THROUGH A REQUEST FOR
PROPOSALS**

The meeting adjourned to executive session for the purpose of conducting interviews of candidates to provide legal services to the Town selected through a request for proposals.

ADJOURN FROM EXECUTIVE SESSION

The meeting adjourned from executive session at approximately 4:15 p.m.

POSSIBLE ACTION

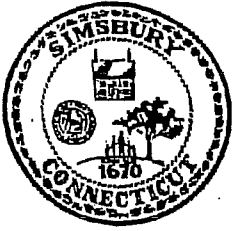
No action taken

ADJOURN

The meeting adjourned at approximately 4:15 p.m.

Respectfully Submitted,


Brandon Robertson
Director of Administrative Services



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Mary A. Glassman - First Selectman

Board of Selectmen Sub-Committee to review Responses to Legal Services Request for Proposals

- Call to Order

The special meeting of the Board of Selectmen Sub-Committee to review responses to a Request for Proposals for Legal Services was called to order at 8:45 a.m. on January 25, 2008 in Room #106 of the Simsbury Town Offices. Moira Wertheimer and John Hampton were present. Brandon Robertson, Director of Administrative Services, was also present. Mary Glassman attended the meeting from 9:05 until 9:25.

1. Review and discuss responses to Request for Proposals for Town Legal Services:

The Sub-Committee was provided with copies of all responses to the RFP. A summary of the responses was also provided. The Sub-Committee requested expenditure data on what the Town currently spends for Legal Services. Mr. Robertson indicated that he will provide that information.

2. Possible recommendation to the Board of Selectmen:

Following discussion, it was determined that routine planning and land use legal questions would continue to be researched by the firm selected as Town Attorney.

Following discussion, it was determined that the Sub-Committee should interview selected firms prior to making a recommendation to the Board of Selectmen.

Following discussion, the Sub-Committee selected the following firms for an interview:

General – Town Attorney

Updike, Kelly and Spellacy, P.C: Robert DeCrescenzo
Halloran and Sage, LLP: Duncan Forsyth

Labor

Kainen, Escalera and McHale, P.C: Patrick McHale
Siegel, O'Connor, O'Donnell and Beck, P.C: Peter Janus
Michalik, Bauer, Silvia & Ciccarillo, LLP: Dennis Ciccarillo

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8:30 – 7:00 Monday
8:30 – 4:30 Tuesday through Friday

Mr. Robertson indicated that the First Selectman's office would coordinate the interview schedule.

The meeting was adjourned at 9:45 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brandon Robertson", written over the printed name.

Brandon Robertson
Director of Administrative Services